

Coble Cottage Cleaning Check List

Date

Property Name Coble Cottage

Cleaned by Lorna McQueen

Signed

All surfaces are to be cleaned first, the cottage will then be fully sanitised between guests with virucidal mist (fogger)

Protective gloves, cloths are changed per room to ensure no cross contamination.

Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Entrance	
Keys cleaned and sanitised	
External handles wiped and sanitised	
Internal doors and door furniture wiped and sanitised	
High level surfaces wiped and sanitised	
Light and power switches wiped and sanitised	
Surfaces, including skirting boards wiped and sanitised	
Windows cleaned	
Floors hoovered and sprayed with virucidal sanitising mist	
Wipe down fire extinguishers/fire blanket	
Living Spaces	
Internal doors and door furniture wiped and sanitised	
High level surfaces wiped and sanitised	
Light and power switches wiped and sanitised	
All surfaces and furniture, including skirting boards wiped and sanitised	
Electrical equipment, wifi hub sanitised and remote controls placed in new bags	
Curtains fogged with sanitising mist	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal mist	
Hard flooring hoovered and mopped and sanitised	

Kitchen	
Internal doors and door furniture wiped and sanitised	
High level surfaces wiped and sanitised	
Light and power switches wiped and sanitised	
All surfaces and furniture, including skirting boards wiped and sanitised	
Windows cleaned	
Bin cleaned, disinfect and insert new bin liner	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and sanitised surfaces, doors, handles and controls	
Fridge: clean and sanitised inside and out, including handle	
Pans, crockery, utensils to be washed in the dishwasher	
Drawers and cupboards wiped and sanitised	
Floor hoovered and mopped and sanitised	
Bedrooms	
Internal doors and door furniture wiped and sanitised	
Light and power switches wiped and sanitised	
All surfaces and furniture, including skirting boards wiped and sanitised	
Drawers and cupboards wiped and sanitised	
Curtains sanitised with virucidal mist	
Mirrors cleaned	
Windows cleaned	
Floor hoovered and mopped and sanitised	
Ensure all beds fully stripped including all mattress and pillow protectors	
Beds and bedding cleaned with ultra violet light, sprayed and sanitised	
Beds made up to correct number of guests, surplus bedding/pillows removed for storage	

Bathrooms	
Internal doors and door furniture wiped and sanitised	
High level surfaces wiped and sanitised	
Light and power switches wiped and sanitised	
Clean shower / bath / sink including pedestals and splashbacks/tiles	
Clean and sanitise taps and showers	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process/ soak brush in bleach	
All surfaces and furniture, including skirting boards wiped and sanitised	
Mirrors cleaned	
Outside Space	
Sanitise bin lids	
Clean outdoor furniture and gates	
Sanitise BBQ	